



PUBLIC RECORDS REQUEST FORM

Date/Time: _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Email: _____

Please identify in as clear and specific detail as possible, the records that you are requesting.
Be sure to include any additional information that may assist us in locating the records more promptly.

MAIL/FAX/EMAIL YOUR REQUEST TO:

King County Prosecuting Attorney
Attn. Kristie Johnson/Public Records Officer
W400 King County Courthouse
516 Third Avenue
Seattle, Washington 98104-2388

Phone: 206/ 296-9072
Fax: 206/296-0191
Email: kristie.johnson@kingcounty.gov

PLEASE NOTE:

A copy fee of \$0.15 per page is charged pursuant to RCW 42.56.070(8) & RCW 42.56.120. However, you may arrange a time to view requested records without a charge to you.

Pursuant to RCW 42.56.070(9), lists of individuals received through a public records request can not be used for commercial purposes.